

McHenry County Mental Health Board

FY27 Approved Rubric

The McHenry County Mental Health Board utilizes the Proposal Rubric as a guide to reaching the levy funding allocations.

Funds allocated by the MHB shall be used to contract for mental health, substance abuse, and developmental disability services. The MHB has chosen to include autism spectrum and to address the behavioral health issues exhibited in those with traumatic brain injury services for McHenry County residents pursuant to the authority contained in the Community Mental Health Act, ILCS, Chapter 405, Act 20, Section 0.1, et.seq

Agency Information

The agency is accredited, licensed, and/or certified and has the capabilities to deliver funded services based on leadership, organizational structure and stability. There is evidence to support multiple funding streams and risk management practices.

Compliance Criteria:

- Multiple revenue streams
- Organizational structure
- Accredited, licensed and/or certified
- Comprehensive Risk Management Plan
- Management/general % rate is applicable
- All application required documents uploaded or received

Substantially Compliant – meets 5-6 criteria

Moderately Compliant – meets 3-4 criteria

Minimally Compliant – meets 1-2 criteria

Program Description

Program description should align with the priorities of the MHB 3-year plan, mission, and Community Mental Health Act identifying specific target populations and community needs. Program demonstrates promotion of community wellness, access, utilization of evidence-based practice(s) and fidelity to models of care.

Compliance Criteria:

- Aligns with the MCMHB 3 Year Plan, Mission, and Community Mental Health Act
- Evidence of identified community need

- Program clearly defines the target population(s) served
- Program sustainability
- Utilization of evidence-based, or best practices
- Client served projection appropriate for program

Substantially Compliant – meets 5-6 criteria

Moderately Compliant – meets 3-4 criteria

Minimally Compliant – meets 1-2 criteria

Program Budget

The budget is realistic and cost effective. In cases where funding is complemented by equity or another source this should be documented. Direct and Indirect costs are clearly stated.

Compliance Criteria:

- Budget worksheet completed properly
- Direct & Indirect costs are clearly stated
- Budget worksheet matches funding application request
- Other funding streams/sustainability of program
- Program budget is realistic & cost effective

Substantially Compliant – meets 4-5 criteria

Moderately Compliant – meets 2-3 criteria

Minimally Compliant – meets 1 criterion

Program Outcomes & Measurement Tools

Program defines key outcome domains that are measurable and demonstrate effectiveness for the population served. Systems and tools are in place.

Compliance Criteria:

- Key outcomes being measured are appropriate for the population served
- Outcome target projections are reasonable based on Network targets
- Ability to accurately capture outcome data with tools & processes in place

Substantially Compliant – meets 3 criteria

Moderately Compliant – meets 2 criteria

Minimally Compliant – meets 1 criterion

Agency Continued Funding

Repeat applicants should demonstrate a history of contract compliance, collaboration with program partners, and program impact consistent with MHB priorities. Staff is competent to provide service and supported with a supervision model.

Compliance Criteria:

- Contract compliance history
- Network Council, Quality Management Team and Intake Coordinator participant
- Reporting compliance (i.e. monthly data, quarterly outcomes)
- Copies of audits and optional review of compliance reports are received
- Communication history
- Utilization of previous funding awards is on target
- Network Outcome targets consistently met, exceeded or improved

Substantially Compliant – meets 6-7 criteria

Moderately Compliant – meets 4-5 criteria

Minimally Compliant – meets 1-3 criteria